



04/17/06

To: All Students

From: UCI Student Affairs

Subject: Basic Mediation Training 2006

Dear UCI Student Community,

The UCI Mediation Program is seeking applicants from the campus and medical center to participate in the upcoming 2006 Basic Mediation Training. The UCI Mediation Program is managed by the Office of the Ombudsman and has been serving the campus and medical center since 1996. The Mediation Program is an alternative informal option to existing formal grievance/complaint processes. Mediation is a process in which parties have the opportunity and power, to decide the outcome of their dispute within a confidential context.

The basic mediation training is a highly interactive process requiring a significant time commitment. Selected applicants will be required to attend each full day of training. A training manual and supplemental materials will be provided. If appropriate, please discuss the time commitment with your supervisor for approval to clear your calendar prior to the training.

A continental breakfast, lunch and refreshments will be served each day. Upon successful completion of the training, participants will receive a certificate and be certified by the state of California as per the California Dispute Resolution Act of 1986. The basic mediation training is an excellent opportunity to hone your conflict management skills while providing ongoing professional development. This year's training will be held:

Dates: September 11th-15th, 2006 Time: 9:00AM to 5:00PM Location: Humanities Instructional Building (HIB) Room 135

Each interested applicant is required to complete the following questionnaire and be available for an interview. Depending on the volume of respondents and limited available seats, all applicants may not be called for an interview. Those who are selected for an interview will be notified by e-mail or phone. Furthermore, those who interview successfully, will be invited to attend the 2006 Basic Mediation Training. The deadline for submission of the following questions is no later than 5:00PM Friday April 28th, 2006. Please note those persons who have previously participated in past basic mediation trainings offered by the UCI Mediation Program are not eligible.

Please answer the following questions. DO NOT select "Reply" when you return the answered questions. Send the questions to ombuds@uci.edu or send them via inter-campus mail to 437 Administration Zot code 4325 attn: J. Michael Chennault.

(1) What prior training or experience have you had in resolving conflicts or disputes?



(2) What do you feel are the basics to effective listening?

(3) What does trust mean to you?

(4) If you were asked to handle a situation in which two parties are visibly angry and locked into their positions, what would you do?

(5) What life experiences have shaped your attitudes about conflict in general?



(6) What types of conflict are you uncomfortable in dealing with?

Please indicate whether you are an undergraduate, graduate or medical student. Please also indicate your gender and what school/major that you are from. The reason for this information is to identify and select from an applicant pool that is widely representative of the university and medical center community.

If you have any further questions, please contact me at (949) 824-7256. Thank you for your interest in the 2006 Basic Mediation Training.

Sincerely,

J. Michael Chennault
Associate Ombudsman & Director of the UCI Mediation Program